Account Closure Request Form

Application No.		Date	D	D	M	M	Y	Y	Y	Y
Closure Initiated by	BO DP CDSL									

(To be filled by the BO (in case of BO-initiated closure). Please fill all the details in **Block Letters** in English)

Dear Sir / Madam,

I / We the Sole Holder / Joint Holders / Guardian (in case of Minor) / Clearing Member request you to close my / our account with you from the date of this application. The details of my/our account are given below:

Account Holder's Details

DP ID									Client ID Name of						
the First / Sole Holder															
Name of the Second Holder															
Name of the Third Holder															
Address for Correspondence															
City				State			PIN								

Details of remaining security balances in the account (if any)

Reasons for Closing the Account	
Balance remaining in the account (if any) to be :	
partly rematerialised and partly transferred.	Rematerialised
Transferred to another account (Number given below)	Not applicable

DP ID								Client ID							

Balance present in account for (To be filled by DP, if applicable)	Ear - marked Pledged Pending for Dematerialisation Frozen Pending for Rematerialisation Lock-in

DECLARATION: In case of Account Closure due to SHIFTING OF ACCOUNT:

I/We declare and confirm that all the transactions in my/our demat account are true/ authentic.

	First / Sole Holder	**Second Holder**	**Third Holder**
Name			
Signature *			

*If DP or CDSL initiates account closure, Signature(s) of account holder(s) not required.
==============================(Please Tear Hear)==============================
Acknowledgement Receipt

Application No.   **Date :-**

We hereby acknowledge the receipt of the your instruction for Closing the following Account subject to verification: -

DP ID								Client ID							
Name of the First / Sole Holder															
Name of the Second Holder															
Name of the Third Holder															
Reason for Closure															

Depository Participant Seal and Signature

Instructions to Account Holder(s)
- Submit a duly-filled RRF if the balances are to be rematerialized.
- Submit a duly-filled Delivery Instruction Slip [DIS] (off market instruction slip) if the balances are to be transferred to another Account. This requirement is not applicable in the case of "**SHIFTING OF ACCOUN**